



Congdon Yards
The Factory

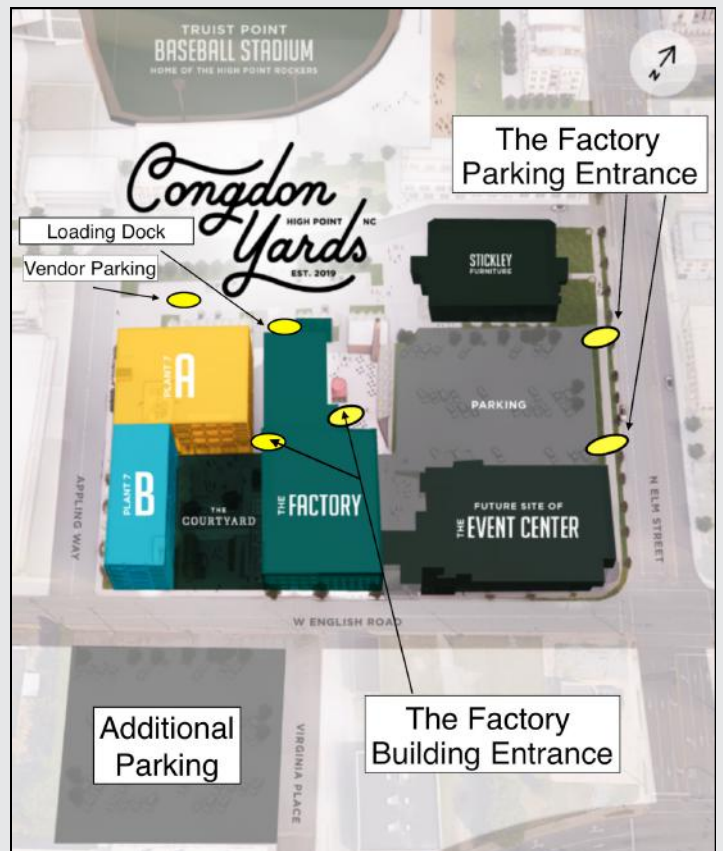
PRICING GUIDE

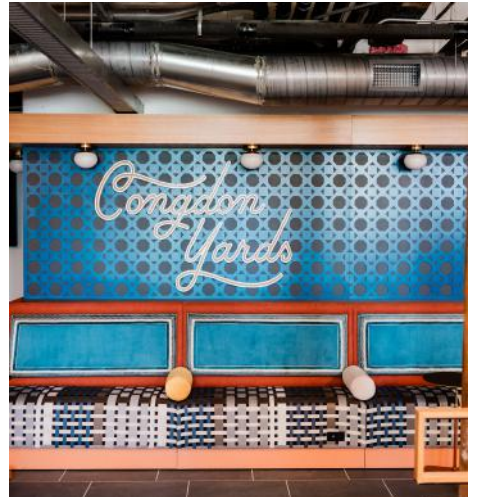
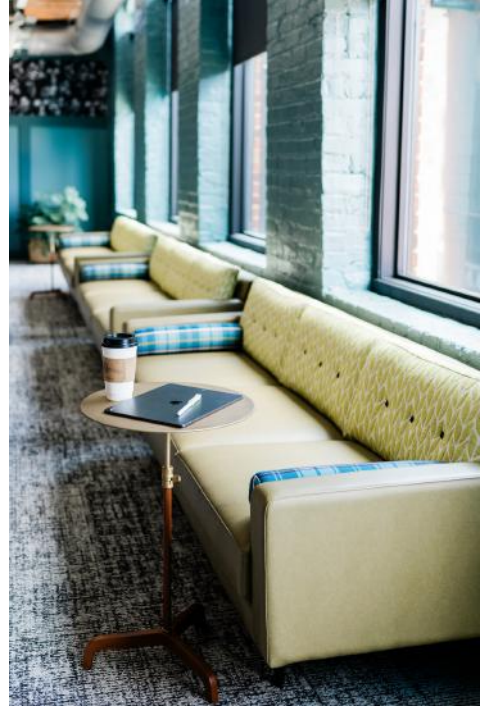
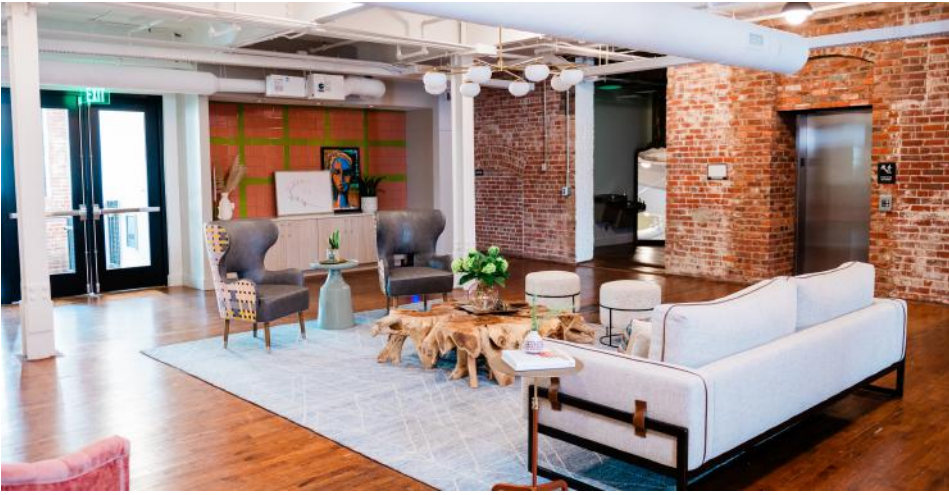


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Campus Map





MEETINGS



The Finishing Room



The Pattern Room



The Weaving Room

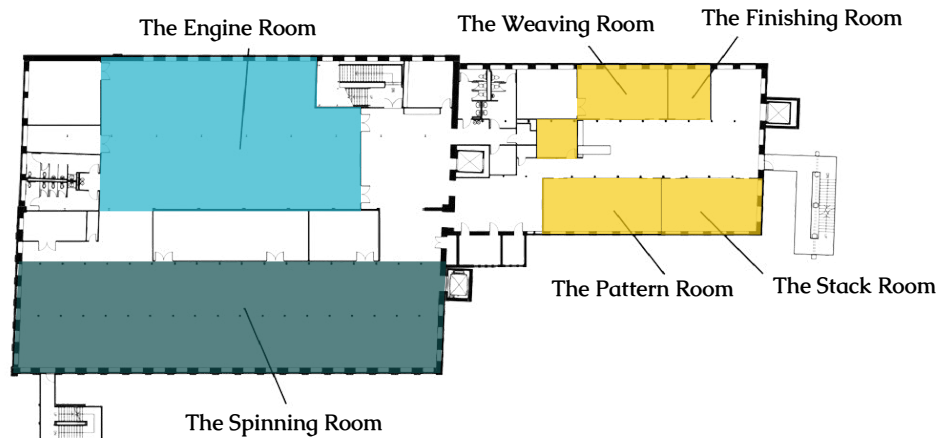


The Stack Room

MEETING ROOM

Click on room name to book!

	MAX CAPACITY	HOURLY	HALF DAY WEEKDAY	FULL DAY WEEKDAY
THE PATTERN ROOM	20 pp	\$100	\$350	\$650
THE STACK ROOM	14 pp	\$100	\$350	\$650
THE WEAVING ROOM	16 pp	\$100	\$325	\$525
THE FINISHING ROOM	5 pp	\$75	\$300	\$500
THE ENGINE ROOM	108 pp	-	\$1,000	\$1,800



20% discount when renting multiple rooms unless renting the Full Floor.

A \$75 an hour staffing fee may apply for nights and weekends.

10% Discount for High Point Business Chamber Members & Nonprofit Organizations.

Half Day Weekday includes 4-hour time frame • Monday - Friday • 8:00am - 5:00pm.

Full Day Weekday includes 8-hour time frame • Monday - Friday • 8:00am - 5:00pm.

Weekend includes 10-hour time frame • Friday (PM) - Sunday.

Black out dates and other restrictions may apply.

Prices are subject to change.

EVENTS



The Silk Room



The Linen Room



The Pine Room

EVENT SPACE	MAX CAPACITY	HALF DAY WEEKDAY	FULL DAY WEEKDAY	WEEKEND
THE SPINNING ROOM	150 pp	\$700	\$1,200	\$2,400
THE PINE ROOM	350 pp	-	\$2,300	\$6,000
THE LINEN ROOM	200 pp	-	\$1,900	\$5,000
THE SILK ROOM	150 pp	-	\$1,300	\$4,000
THE ENGINE ROOM	150 pp	\$1,000	\$1,800	\$3,200
FULL FOURTH FLOOR	700 pp	-	\$5,500	See Full Floor Pricing Guide
FULL THIRD FLOOR	150 pp	-	\$4,000	\$5,200



The Spinning Room



The Engine Room

20% discount when renting multiple rooms unless renting the Full Floor.
 A \$75 an hour staffing fee may apply for nights and weekends.
 10% Discount for High Point Business Chamber Members & Nonprofit Organizations.
 Half Day Weekday includes 4-hour time frame • Monday - Friday • 8:00am - 5:00pm.
 Full Day Weekday includes 8-hour time frame • Monday - Friday • 8:00am - 5:00pm.
 Weekend includes 10-hour time frame • Friday (PM) - Sunday.
 Black out dates and other restrictions may apply.
 Prices are subject to change.

Congdon Yards Photography

THE FACTORY, THE LOFT, THE
PATIO, PLANT 7, THE COMMONS,
THE COURTYARD



	RATE
Portrait (1 hr. Tuesday - Thursday 10AM-6PM)	\$150
Portrait (2 hrs. Tuesday -Thursday 10AM-6PM)	\$250
Portrait (2 hrs. Tuesday - Thursday 6PM-9PM)	\$350
Commercial - Half Day (4hrs)	\$1,500
Commercial - Full Day (8hrs)	\$2,400

- **Portrait photography** is defined as any film, digital or video captured by a professional photographer that consists of pictures utilizing Congdon Yards as the background, such as graduation, corporate headshots, family, wedding, engagement, prom, senior or similar photos which are not part of a private event
- **Commercial photography** is defined as any film, digital or video taken for commercial purposes and use in movies, documentaries, television commercials, brochures, business cards, annual reports, advertising, retail products, websites, model portfolios, promotional projects, music videos or similar profit-making projects.
- **Photography sessions are required to be scheduled** with the Event Sales Manager at least 48 hours in advance of the desired session date and are subject to availability.

- **Photography sessions (portrait or commercial) may only be conducted in designated areas.** Either the photography zones in The Commons and/or The LOFT (see floor plans). Areas are determined at time of scheduling.
- **The Commons is open to the public** from 7AM-7PM therefore Congdon Yards does not guarantee privacy during photography sessions.
- **All photographers are required** to check in at the Reception Desk located in The Commons upon entering the building and before capturing any images.
- **Artwork and furniture may NOT** be rearranged or moved without prior approval.
- **Payment is in due in full on or before scheduled session date.**

Congdon Yards Additional Information

AMENITIES

- Complimentary on-site parking
- Wi-Fi
- Coat Check
- Ample Handicap Parking
- On-site coffee shop (Refer to next page)
- Security* for night events
- Venue Attendant
- Personalized Layouts
- Exclusive Floor Access (Full floor bookings only)
- Beautifully appointed private suites
- Customizable draping

For more information,

PLEASE CONTACT

Billie Buskirk

Event Sales Manager

Office: 336-880-6115

Cell: 336-247-3799

billie@congdonyards.com

Robyn Ruffier

Information Specialist

Office: 336-884-6480

robyn@congdonyards.com

EQUIPMENT

BOTH FLOORS

- Mobile bars
- Mobile speaker
- Table Options:
 - 60" Round
 - 6' Rectangle
- Easels

FOURTH FLOOR

- Stationary Bar
- Lounge ottomans
- Chair Options:
 - Gold Chiavari
 - Mahogany Chiavari
- Table Options:
 - 30" Round Cocktail
 - 8' Rectangle
 - 48" Round Wood
- Mobile AV Equipment:
 - Projector
 - 4' x 6' projector screen
 - (1) wireless microphone
 - Speaker

THIRD FLOOR

- Pipe and Draping
- Spandex Table Covers
- Chair Options:
 - Black Office Rolling
 - Padded Black Folding
 - Mahogany Chiavari
- Table Options:
 - 36" Round Cocktail
 - 6' Classroom Style
- State-of-the-Art AV:
 - (2) Projector Screens and Projectors
 - (2) Wireless Microphones
 - Lavalier Microphone
 - HDMI & USB Connection
 - Desktop Computer
 - 75" TV Monitor
 - Clickshare
 - HDMI Chord
 - Desktop Keyboard
 - Mouse

AV equipment varies depending on room

DISCOUNTS & FEES

- Additional upcharges and fees may apply.
- Engine Room is subject to a \$500 custom set up fee per request.
- Chiavari chairs are available on the third floor as an upgrade.
- Additional hours added the day of the event will be \$350 per hour (no partial hours).
- Holiday weekends are subject to an increased rental rate. Rates are subject to change without notice.
- Rental times include event setup, the arrival through departure of guests and breakdown.
- Custom set-up arrangements available upon request.
- 5% discounted for Military, First Responders, Law Enforcement & Teachers (K-12) with appropriate documentation.
- Venue access for all events ends at 12:00am.
- Security is required for all events between 6PM-until venue access ends, at a rate of \$45 per hour.
- Only one discount or promotional rate may be used per booking.



APPROVED CATERERS

Our preferred caterers offer a variety of menus and price ranges, as well as excellent food and exceptional service. Congdon Yards requires the use of an approved caterer for all events.

Above & Beyond Catering

336-885-2224

cwhite@aboveandbeyondcatering.com

www.aboveandbeyondcatering.com

Pepper Moon Catering

336-218-8858

info@peppermooncatering.com

www.peppermooncatering.com

Black Powder Smokehouse

336-324-4501

laney@blackpowdercatering.com

www.blackpowdersmokehouse.com

Plain & Fancy

336-869-4842

admin@plainandfancycaterers.com

www.plainandfancycaterers.com

Culinary Visions Catering

336-632-0550

info@culinaryvisions.com

www.culinaryvisions.com

Sid Wills Catering

336-772-4036

customerservice@sidwillscatering.com

www.sidwillscatering.com

Exclamations

336-299-2600

anna@exclamationscatering.com

www.exclamationscatering.com

Southern Roots Catering

336-882-5570

lisa@southernrootsfoods.com

www.southernrootsfoods.com

1618 On Location

336-698-6698

gwen@1618onlocation.com

www.1618onlocation.com

Lil's Coffee Bar

336-867-5789

info@lilscoffeabar.com

www.facebook.com/lilscoffeabar

Cake Couture Boutique

919-633-7888

bmarrow@cakecouturenc.com

www.cakecouturenc.com

The Factory & Co

336-253-5469

events@thefactorycogso.com

www.thefactoryatmarketsquare.com

Mason Jar Group

brendan@masonjargroup.com

www.masonjargroup.com

All bar services are exclusively provided by Mason Jar Group.

Inclusive Bar Packages:

BEER & WINE

Two hours | \$14 per person

Three hours | \$26 per person

Four hours | \$38 per person

HOUSE

Two hours | \$18 per person

Three hours | \$30 per person

Four hours | \$42 per person

PREMIUM

Two hours | \$25 per person

Three hours | \$37 per person

Four hours | \$49 per person

ULTRA PREMIUM

Two hours | \$32 per person

Three hours | \$46 per person

Four hours | \$62 per person

ENHANCEMENTS

TABLE SIDE WINE SERVICE

House | \$10 per person

Premium | \$13 per person

Ultra Premium | \$18 per person

SIGNATURE COCKTAILS

House | \$12 per drink

Premium | \$15 per drink

Ultra Premium | \$18 per drink

MOCKTAILS, NON-ALCOHOLIC

Personalized mocktails available | \$7 per drink

Inclusive Bar Package is priced per person and includes assorted domestic and imported beer, house featured wine, cocktails (excluding beer & wine package) and soft drinks. Bartender fee of \$80 per bartender for 2 hours and \$20 for each additional hour, with one bartender per 65 people. Due to North Carolina law, alcohol will not be served prior to 10am on Sundays.

Prices are subject to a 22% service charge and 7% state sales tax. All menus and prices are subject to change without notice. We reserve the right to substitute brands based on availability.

Consumption Packages:

COCKTAILS

House | \$9 per drink

Premium | \$11 per drink

Ultra Premium | \$16 per drink

WINE BY THE GLASS

House | \$9 per glass

Premium | \$11 per glass

Ultra Premium | \$16 per glass

WINE BY THE BOTTLE

House | \$36 per bottle

Premium | \$44 per bottle

Ultra Premium | \$64 per bottle

BEER BY THE BOTTLE

Domestic Beer | \$5 per bottle

Imported Beer | \$6 per bottle

Craft Beer | \$7 per bottle

ENHANCEMENTS

TABLE SIDE WINE SERVICE

House | \$10 per person

Premium | \$13 per person

SIGNATURE COCKTAILS

House | \$12 per drink

Premium | \$15 per drink

MOCKTAILS, NON-ALCOHOLIC

Personalized mocktails available | \$7 per drink

NON-ALCOHOLIC BEVERAGES

Soft drinks, still water and sparkling water | \$4 per drink

Consumption bar will be charged per drink consumed. Bartender fee of \$80 per bartender for 2 hours and \$20 for each additional hour, with one bartender per 60 people. Due to North Carolina law, alcohol will not be served prior to 10am on Sundays.

Prices are subject to a 22% service charge and 7% state sales tax. All menus and prices are subject to change without notice. We reserve the right to substitute brands based on availability.

Congdon Yards^{NC}

HIGH POINT



Russell Lovern
Facilities Manager
russell@congdonyards.com
336-259-3191



Billie Buskirk
Event Sales Manager
bille@congdonyards.com
336-880-6115



Robyn Ruffier
Information Specialist
robyn@congdonyards.com
336-884-6480

